

TAMALE METROPOLITAN ASSEMBLY



PEACE & DEVELOPMENT

COMPOSITE ANNUAL ACTION PLAN 2022

PREPARED BY: MPCU

2022 COMPOSITE ANNUAL ACTION PLAN

2022 ANNUAL ACTION PLAN FOR AGRICULTURE

Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame (Quarters)				Cost (GHS)			Programme Status		Implementing Inst/Dep't	
				Q1	Q2	Q3	Q4	GoG	IGF	DACF	New	On-going	Lead	Collaborating
Economic Development	Agricultural Development	Collect weekly market data on all major commodities	Aboabo market	X	X	X	X	2,227.63	0	0		X	DoA	TaMA
Economic Development	Agricultural Development	Train market women on the use of standards, weights & measures	Aboabo market	X			X	2,053.64	0	0		X	DoA	RAD
Economic Development	Agricultural Development	Train 20 farmers on management of drip irrigation systems	Metro wide		X			8,632.26	0	0		X	DoA	RAD, Irrigation Dev't Authority

Economic Development	Agricultural Development	Establish 4 field demonstrations	Metro wide		X	X	X	3,500	2,530.98	0		X	DoA	RAD, Irrigation Dev't Authority
Economic Development	Agricultural Development	Organize 8 field days	Metro wide			X	X	5,500.07	2,500	0		X	DoA	RAD, Irrigation Dev't Authority
Economic Development	Agricultural Development	Train field officers and supervisors on WIAD activities	Tamale	X				875	1,000	0		X	DoA	RAD, IDA
Economic Development	Agricultural Development	Conduct 4 utilization demonstration in the four zones	Metro wide	X			X	1,500	900	0		X	DoA	RAD, IDA
Economic Development	Agricultural Development	Train 50 vegetable farmers on appropriate post-harvest management, organic farming	Metro wide				X	1,750	2,246.88	0		X	DoA	RAD, IDA

Economic Development	Agricultural Development	Organize Farmers Day celebration	Selected community				X	0	33,000	0		X	DoA	RAD, stakeholders
Economic Development	Agricultural Development	Facilitate annual RELC planning sessions	Zones		X	X		3,093.23	0	0		X	DoA	RAD
Economic Development	Agricultural Development	Train 120 livestock farmers in record keeping and livestock rearing as a business venture	Metro wide				X	2,552.55	0	0		X	DoA	RAD
Economic Development	Agricultural Development	Operationalize the 2 Plant Clinics in the Metropolis	Tamale	X				500	0	0		X	DoA	RAD
Economic Development	Agricultural Development	Provide field logistics and protective clothing for staff	Tamale	X	X	X	X	5,000	0	0		X	DoA	RAD

Economic Development	Agricultural Development	Organize 4 radio talk shows on various subjects	Selected Radio stations	X	X	X	X	1,000	1,000	0		X	DoA	Radio Stations
Economic Development	Agricultural Development	Organize 2 stakeholder fora for rice, maize and soya bean value chains	Metro wide	X			X	4,145	0	0		X	DoA	Stakeholders
Economic Development	Agricultural Development	Train 25 farmers on land and water conservation	Metro wide			X	X	441.88	0	0		X	DoA	TaMA
Economic Development	Agricultural Development	Train 70 butchers on hygienic meat handling	Metro wide	X				492.50	0	0		X	DoA	Vet officer
Economic Development	Agricultural Development	Carry out ante and post-mortem inspection of livestock at the slaughter house	Metro wide	X			X	473	0	0		X	DoA	Vet officer

Economic Development	Agricultural Development	Conduct disease surveillance in both domestic animals /birds and wildlife	Metro wide	X	X	X	X	924.69	625	0		X	DoA	Vet officer
Economic Development	Agricultural Development	Provide efficient internet connectivity DoA	Tamale	X	X	X	X	628.20	575	0		X	DoA	TaMA
Economic Development	Agricultural Development	Pay monthly utility bills	Tamale	X	X	X	X	2,500	3,754 .10	0		X	DoA	TaMA
Economic Development	Agricultural Development	Carry out major repairs of office building	Tamale	X				6,600	25,00 0	0		X	DoA	TaMA
Economic Development	Agricultural Development	Establish one acre demonstration plot on rice in each zone.	Zones					4,060	0	0		X	DoA	TaMA
Economic Development	Agricultural Development	Establish one acre demonstration plot on maize in	Zones					4,060	0	0		X	DoA	TaMA

		each zone.												
Economic Development	Agricultural Development	Purchase PPEs and other field logistics for office and field use	Metro wide					1,200	0	0		X	DoA	TaMA
Economic Development	Agricultural Development	Fuel for local running	Tamale	X	X	X	X	5,000			X		DoA	TaMA
Economic Development	Agricultural Development	Support MAG activities		X	X	X	X	81,645.45				X	DoA	CIDA
Economic Development	Agricultural Development	Organize two in-service training on the Multi-Round Annual Crops and Livestock Survey (MRACLS) for 10 staff	Metro wide	X			X	1,708.64	1,750	0		X	DoA	RAD
Economic Development	Agricultural Development	Carry out Multi-Round Annual Crops and Livestock Survey	Metro wide	X	X	X	X	1,625	2,500	0		X	DoA	RAD

		(MRACLS)												
Economic Development	Agricultural Development	Service and maintain 3 official vehicles	Tamale	X	X	X	X	5,192	7,500	0		X	DoA	TaMA
Economic Development	Agricultural Development	Service and maintain 19 official motor bikes	Tamale	X	X	X	X	4,450.34	4,375	0		X	DoA	TaMA
SUB-TOTAL								163,331.08	16,125	0				

2022 ANNUAL ACTION PLAN OF ENVIRONMENTAL HEALTH

Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame (Quarters)				Cost (GHS)			Programme Status		Implementing Institution	
				Q1	Q2	Q3	Q4	GoG	IGF	DPs	New	On-going	Lead	Collaborating
Environmental and Sanitation Management	Environmental Protection and Waste Management	Carryout Fumigation Activities	Urban, Peri-Urban and Rural Tamale	X	X	X	X	320,000	0	0	X		EHSU	Zoomlion GH, WMD
Environmental and Sanitation Management	Environmental Protection and Waste Management	Implement USP Project Activities	Urban Tamale	X	X	X	X	0	0	300,000	X		EHSU	UNICEF, INTAGR AD, Tizaa RB, Bonzali RB
Environmental and Sanitation Management	Environmental Protection and Waste Management	Carryout Outreach Activities	Metro wide	X	X	X	X	48,000	24,000	0	X		EHSU	WMD
Environmental and Sanitation	Environmental Protection and Waste	Promote water treatment and	Metro wide	X	X			0	0	24,000	X		EHSU	CRS

Management	Management	household water filters												
Management & Administration	General Administration	Procure office cleaning materials	Metro wide	X	X	X	X	0	250,000	0		X	EHSU	Central Admin./Finance Dep't
Management & Administration	General Administration	Procure sanitary tools for the Unit	Metro Wide		X			0	30,000	10,000		X	EHSU	Central Admin./Finance Dep't
Management & Administration	General Administration	Enhance capacity of staff	Staff of EHSU	X			X	20,000	10,000	30,000		X	EHSU	CRS, UNICEF, Cent Admin./Finance Dep't.
Environmental and Sanitation Management	Environmental Protection and Waste Management	Update MESSAP	Metro wide		X			20,000	0	40,000			EHSU	Central Admin./Finance Dep't UNICEF
Management & Administration	Planning & Coordination	Monitoring & Evaluation	EHSU/Field officers	X	X	X	X	6,000	0	6,000	X		EHSU	CRS

Management & Administration	Planning & Coordination	Hold Annual Sanitation Conference	X	X				1,000	0	4,000	X		EHSU	UNICEF, CRS, SEN D GH,
Management and administration	General administration	Furnish Metro Env't Health office/ Prosecution office	Metro office	X				30,000	0	20,000	X		EHSU	TaMA, CRS
Management and administration	General administration	Procure stationary	Metro office	X	X	X	X	0	1,000	1,500	X		EHSU	TaMA, UNICEF
Management and administration	General administration	Procure Power	Metro office	X	X	X	X	0	2,400	0		X	EHSU	TaMA
Management and administration	General administration	Prosecution management	Metro office	X	X	X	X	10,000	10,000	40,000			EHSU	TaMA, WMD
Management and administration	General administration	Capacity building on enforcement management	Central and south sub-metros	X		X		2,000	3,000	5,000	X		EHSU	UNICEF, CRS

Environmental and sanitation management	Environmental protection and waste management	Rehabilitate, repair and maintain broken down water points,	Metro wide			X	X	0	0	50,000	X		EHSU	UNICEF, CRS
Environmental and sanitation management	Environmental protection and waste management	Form and train WSMTs and Area Mechanics to manage the water points	Metro wide		X			0	0	12,000	X		EHSU	UNICEF, CRS
Environmental and sanitation management	Environmental protection and waste management	Create awareness on multiple options to harvest and store water	Metro wide	X	X			0	0	150,000	X		EHSU	UNICEF, CRS
Environmental and sanitation management	Environmental Protection and Waste Management	Rehabilitate dams	Metro wide	X	X	X	X	200,000	0	500,00	X		EHSU	CRS

Environmental and sanitation management	Environmental Protection and Waste Management	Setup treatment systems to treat and sell water from the dams	Metro wide		X	X		0	0	200,000	X		EHSU	CRS
Environmental and sanitation management	Environmental Protection and Waste Management	Sensitize communities against harmful human activities including open defecation	Metro wide	X	X	X	X	4,000	0	4,000	X		EHSU	UNICEF, CRS
Environmental and sanitation management	Environmental Protection and Waste Management	Improve the management of water points i.e. form and monitor WSMTs, Dam Management Teams	Metro wide	X				0	2,000	4,000	X		EHSU	CRS

Environmental and sanitation management	Environmental Protection and Waste Management	Promote safe and sustainable farming along close to water sources	Metro wide	X	X	X	X	0	2,000	0	X		EHSU	TaMA
Environmental and sanitation management	Environmental Protection and Waste Management	Form and train WSMTs, Institute pro-poor systems to support the poor	Metro wide	X				10,000	0	20,000	X		EHSU	TaMA, CRS
Environmental and sanitation management	Environmental Protection and Waste Management	Build the capacity of the private water service providers to ensure application of best practices	Tamale	X		X		5,000	0	5,000	X		EHSU	TaMA, CRS
Environmental and sanitation	Environmental Protection and Waste	Supply and install hand washing	Metro wide	X	X	X	X	0	0	15,000	X		EHSU	TaMA, CRS

management	Management	stations												
Environmental and sanitation management	Environmental protection and waste management	Sensitize residents on hand washing	Metro wide	X	X	X		4,000	0	8,000	X		MA	CRS, IDE, WSUP
Management and administration	General administration	Enforce sanitation bye- laws	Metro wide	X	X	X	X	0	12,000	0		X	EHSU	CRS, Global Communities
Environmental and sanitation management	Environmental protection and waste management	Provide decent urinal points for use by people	Tamale		X	X	X	0	0	200,000	X		EHSU , CWS A, GWC L	UNICEF, UN Habitat
Environmental and sanitation management	Environmental protection and waste management	Sensitize communities on proper disposal including on reuse, reduction and of recycling of waste	Tamale		X	X	X	2,000	2,000	8,000	X		EHSU	CRS

Environmental and sanitation management	Environmental protection and waste management	Place adequate bins at vantage points with sustainable management systems	Metro wide	X	X			25,000	5,000	120,000	X		NRC C, EHSU , WMD	CRS, Global Communit ies, UNICEF, UN Habitat, Zoomlion
Environmental and sanitation management	Environmental protection and waste management	Organise Joint Sanitation Improvement Campaigns including cleanup exercises	Metro wide	X	X	X	X	10,000	0	90,000		X	NRC C, EHSU , WMD	CRS, Global Communit ies, UNICEF UN Habitat, Zoomlion
SUB-TOTAL								707,000	353,400	1,366,500				

2022 ANNUAL ACTION PLAN OF URBAN ROADS DEPARTMENT

Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Time Frame (2022)				Cost (GHS)		Programme Status		Implementation Institution / Dep't	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-going	Lead	Collaborating
Infrastructure delivery and management	Urban roads management	Construct 5 No. Speed Humps	Metro wide		X	X	X	100,000	0	X		MRH	TaMA
Infrastructure delivery and management	Urban roads management	Carry out Road Line Markings	Metro wide	X	X	X	X	150,000	0	X		MRH	TaMA
Infrastructure delivery and management	Urban roads management	Replace sign post	Metro wide	X	X	X	X	100,000	0	X		MRH	TaMA
Management and administration	General administration	Sensitize communities on road usage	Metro wide	X	X			0	20,000	X		URD	TaMA
Management and administration	General administration	Organise Joint road safety campaigns	Metro wide	X	X	X	X	0	15,000		X	URD/ RSC	TaMA
Infrastructure delivery and	Urban roads management	Grade and Reshape gravel	Metro Wide	X	X		X	500,000	300,000		X	MRH/ URD	TaMA

management		roads											
Infrastructure delivery and management	Urban roads management	Patch potholes	Metro wide	X	X	X	X	250,000	0			MRH	TaMA
Infrastructure delivery and management	Urban roads management	Resealing	Metro wide	X	X	X	X	1,000,000	0	X		MRH	TaMA
Infrastructure delivery and management	Road infrastructure improvement	Desilt U-drains and Earth Channels	Metro wide	X	X		X	200,000	300,000	X		MRH/ URD	TaMA
Infrastructure delivery and management	Urban roads management	Dredge Earth Channels	Metro wide	X	X		X	2,000,000	500,000	X		MRH/ URD	TaMA
Infrastructure delivery and management	Urban roads management	Cut grass	Metro wide		X	X	X	510,000	360,000	X		MRH/ URD	TaMA
Infrastructure delivery and management	Urban roads management	Clean culvert	Metro wide	X	X	X	X	300,000	240,000	X		MRH/ URD	TaMA
Management and administration	General administration	Renovate office accommodation (Roads Dep't)	URD office	X	X	X	X	0	200,000	X		URD	TaMA

Management and administration	General administration	Procure stationary/computer accessories	URD office	X	X	X	X	20,000	60,000	X		URD	TaMA
Management and administration	General administration	Fuel for supervision and monitoring	Metro wide	X	X	X	X	15,000		X		URD	TaMA
Management and administration	General administration	Pay Annual GhIE Dues			X			2,000		X		URD	TaMA
Management and administration	General administration	Build capacity of staff	URD office	X	X	X	X	3,000	20,000	X		URD	TaMA
Management and administration	General administration	Procure office consumables	Tamale	X	X	X	X	7,000		X		URD	TaMA
Management and administration	General administration	Maintenance of office vehicles	Tamale	X	X	X	X	11,558		X		URD	TaMA
Management and administration	Planning and coordination	Monitor and supervise road works	URD Office	X	X	X	X	15,000	10,000	X		URD	TaMA

Management and administration	General administration	Build capacity of road contractors and other stakeholders	URD Office	X	X	X	X	0	20,000	X		URD	TaMA
Management and administration	General administration	Provide security services	URD Office	X	X	X	X	0	4,800	X		URD	TaMA
Management and administration	General administration	Procure power	URD Office	X	X	X	X	0	10,000	X		URD	TaMA
SUB-TOTAL								5,860,000	2,069,800				

2022 ANNUAL ACTION PLAN FOR WASTE MANAGEMENT DEPARTMENT

Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Time Frame (Quarters)				Cost (GHS)			Program Status		Implementing Inst/ Dep't	
				Q1	Q2	Q3	Q4	GoG	IGF/A BFA	Others	New	On-going	Lead	Collaborating
Management and administration	Planning and coordination	Updating the MESSAP for Environmental health and waste management.	TaMA	X	X			100,000	50,000	50,000		X	WMD	EHU, Zoomlion CRS, RCC, Central administration
Environmental and Sanitation Management	Environmental protection and sanitation management	Procure 40No. additional communal containers	Metro wide	X	X	X	X	125,000	100,000	250,000	X		WMD	GoG, CRS, UNICEF, UN, World Bank, WHO
Environmental and Sanitation Management	Environmental protection and sanitation management	Organize clean-up exercise dubbed Operation Clean Northern Region	Metro wide	X	X	X	X	150,000	75,000	25,000	X		WMD	EHU, CRS, UNICEF, UN, World Bank, WHO, EPA,
Infrastructure delivery and Management	Public Works Service	Construct and desilt drains	Metro wide	X	X	X	X	75,000	50,000			X	WMD	Central administration

Infrastructure delivery and Management	Public Works Service	Cap/maintain cells at landfill site	Gbalahi waste treatment site	X	X	X	X	3,000	100,000			X	WMD	Zoomlion, GoG
Infrastructure delivery and Management	Public Works Service	Construct 3No. 4-seater KVIP	Dohini, Zujing, Kpampegu	X	X	X	X			150,000			MP	WMD
Infrastructure delivery and Management	Public Works Service	Construct recycling and compost plants.	Metro wide	X	X	X	X	50,000	25,000	250,000		X	WMD	Zoomlion, GoG
Infrastructure delivery and Management	Public Works Service	Construct liquid waste treatment plants	Metro wide	X	X	X	X	50,000	25,000	250,000	X		WMD	Zoomlion, IDE, SAMASAMA, GoG
Infrastructure delivery and Management	Public Works Service	Maintain the septage treatment plants (WSP)	Gbalahi waste treatment site	X	X	X	X	75,000	50,000	25,000	X		WMD	GoG, Central admin
Infrastructure delivery and management	Public Works Service	Maintain access roads to the landfill site	Gbalahi waste treatment site	X	X	X	X	50,000	25,000	125,000	X		WMD	Central admin, Zoomlion
Management and Administration	General Administration	Service all Waste Management trucks	TaMA equipment yard	X	X	X	X	100,000	50,000			X	WMD	Central Administration
Environmental and Sanitation	Environmental protection and sanitation	Evacuate un approved refuse dump sites	Metro wide	X	X	X	X	750,000	200,000	250,000		X	WMD	EHU, CRS, UNICE

Management	management													F, UN, World Bank, WHO
Environmental and Sanitation Management	Environmental protection and sanitation management	Public toilet cleansing	Metro wide	X	X	X	X	25,000	25,000	0		X	WMD	EHU, Central Administration
Environmental and Sanitation Management	Environmental protection and sanitation management	Lifting of the communal containers and street litter bins	Metro wide	X	X	X	X	100,000	100,000	0		X	WMD	Central Administration
Management and administration	General Administration	Train Waste Management staff on Local Government protocols	TaMA Waste Management Office	X		X		10,000	10,000	0	X		WMD	Central administration, ILGS
Management and Administration	General Administration	Procure sanitary tools for the Waste Management Department	TaMA Waste Management Office	X				25,000	5,000	0		X	WMD	Central administration, CRS, DONOR Organizations
Management and Administration	General Administration	Procure two motor bikes and 4x4 pick-up Vehicle	TaMA Waste Management Office	X	X	X	X	320,000	60,000	0	X		WMD	Central Administration
Management and administration	General Administration	Train service providers and public toilet	TaMA Auditorium	X	X	X	X	20,000	20,000	20,000	X		WMD	Central administration,

		managers on occupational health and safety													EHU CRS, ILGS, IDE SAMAS AMA
Management and administration	General Administration	Organize Radio program on waste segregation	Metro wide	X	X	X	X	20,000	12,000			X	WMD	EHU	
Environmental and Sanitation Management	Environmental protection and sanitation management	Dislodge 100 No. public toilets / institutional facilities.	Metro wide	X	X	X	X	50,000	20,000	0	X		WMD	Liquid Waste Service Providers	
Management and administration	General Administration	Prepare a SHIT FLOW Diagram for liquid	Metro wide	X	X	X	X	20,000	20,000	50,000			WMD	CRS, EHSU	
Environmental and Sanitation Management	Environmental protection and sanitation management	Dispose of specialized hazardous waste.	Metro wide at Gbalahi Landfill	X	X	X	X	40,000	20,000	20,000		X	WMD	EPA, FDA, NADMO	
Management and administration	General Administration	Procure fuel for distribution of litter bins	Metro wide	X	X	X	X	1,500				X	WMD	Central admin	
Management and administration	General Administration	Data collection on all sanitary facilities	Metro wide	X	X	X	X	5,000				X	WMD	Central admin	
Management	General	Organize	TaMA	X	X	X	X	10,000	10,000	0		X	WMD	Stakehol	

and administration	Administration	meeting with staff and stakeholders	Waste Management Office and TaMA Auditorium											ders
Management and administration	General Administration	Procure Power for the WMD office	WMD office	X	X	X	X	20,000	20,000			X	WMD	GoG, Central Admin
Management and administration	Planning & coordination	Monitor sanitation facilities	Metro wide	X	X	X	X	2,000			X		WMD	Central admin
Management and administration	Planning & coordination	Monitor activities of service providers	Metro wide	X	X	X	X	3,500			X		WMD	Central admin
SUB-TOTAL								2,200,000	30,000	0				

Management and Administration	General Administration	Provide administrative equipment	Metro office of the department	X		X		3,000	0	0		X	DSWCD	TaMA
Management and Administration	General Administration	Fuel for field activities	Tamale metro	X	X	X	X	15,000	0	0		X	DSWCD	TaMA
Management and Administration	General Administration	Staff trainings	Tamale metro		X			4,000	0	0			DSWCD	TaMA
Management and Administration	General Administration	Procure stationery	Tamale metro	X	X	X	X	700	0	0		X	DSWCD	TaMA
Management and Administration	General Administration	Pay utility services	Tamale metro	X	X	X	X	1,200	0	0		X	DSWCD	TaMA
Management and Administration	General Administration	Training of community volunteers	Tamale metro		X			4,592	0	0		X	DSWCD	TaMA
Management and Administration	General Administration	Sensitize communities on COVID-19 vaccination	Metro wide	X	X	X	X	2,000	0	0		X	DSWCD	TaMA
Management and Administration	General Administration	Monitor and coordinate community-level activities	Metro wide	X	X	X	X	8,900	0	0		X	DSWCD	TaMA
Social services delivery	Social welfare and Community	Support for victims of abuse	Tamale metro	X	X	X	X	0	0	8,500				UNICEF

	development													
Social services delivery	Social welfare and community development	Conduct sensitization in 20 communities on sexual abuse and gender-based violence	Tamale metro	X	X	X	X	0	0	4,000		X	DSWCD	UNICEF
Social services delivery	Social welfare and Community development	Sensitize 40 No. communities on the child and family welfare policy		X	X	X	X	0	0	3,500		X	DSWCD	UNICEF
Social services delivery	Social welfare and community development	Sensitize 20 No. churches and mosques on foster care	Tamale metro	X	X	X	X	0	0	2,000		X	DSWCD	UNICEF
Social services delivery	Social welfare and community development	Organize Mid-year review meeting with stakeholders	Tamale metro			X		0	0	5,000	X		DSWCD	UNICEF

Social services delivery	Social welfare and community development	Procure office equipment	Tamale	X				0	0	4,000	X		DSWCD	UNICEF
Social services delivery	Social welfare and community development	Build database on Day care centres	Metro wide	X	X	X	X	0	0	6,000		X	DSWCD	UNICEF
Social services delivery	Social welfare and community development	Identify and register children with disabilities on NHIS (20 communities)	Metro wide	X	X	X	X	0	0	3,000		X	DSWCD	UNICEF
Social services delivery	Social welfare and community development	Monitor re-unified children	Metro wide	X	X	X	X	0	0	6,000	X		DSWCD	UNICEF
Social services delivery	Social welfare and community development	Conduct data collection on the Aged, OVCs and PWDs	Tamale metro	X	X	X	X	0	0	3,500			DSWCD	Social services delivery UNICEF
Social services delivery Social welfare	Social welfare and community development	Monitor 210 No. Village Savings and Loans	Tamale metro	X	X	X	X	5,000	0	0		X	DSWCD	

		Association (VSLA)												
Social services delivery	Social welfare and community development	Sensitize 40 communities and schools on the referral PATHWAY	Tamale Metro	X	X	X	X	0	0	4,500		X	DSWCD	DOVV SU, CHRAJ , LEGAL AID, GHS, GES, GPS, GIS, UNICEF
Social services delivery	Social welfare and community development	Sensitize adolescent young girls to venture in to non - traditional trades in 20 communities	Tamale Metro	X	X	X	X	2,000	0	0	X		DSWCD	HCA
Infrastructure delivery and management	Public Works Service	Renovate DSWCD office	Tamale	X	X	X	X	0	0	0			DSWCD	Works, ETC, Procure
SUB -TOTAL								46,392	0	50,000				

2022 ANNUAL ACTION PLAN OF HEALTH SERVICES

Programme (PBB)	Sub-programme (PBB)	Broad activities	Location	Time frame (Quarters)				Cost (GHS)		Programme status		Implementing Inst/Dep't	
				Q1	Q2	Q3	Q4	GOG	Donors	New	On-going	Lead	Collaborating
Management and administration	General administration	Procure 5 tables, 20 office chairs	Tamale Metro	X	X	X	X	20,000	0	X		TaMA	GHS
Management and administration	General administration	Procure 10 computers for office use	Tamale Metro	X	X	X	X	30,000	0	X		TaMA	GHS
Management and administration	General administration	Transportation for vaccination teams on COVID-19	Tamale Metro	X	X	X	X	0	20,000		X	GHS	TaMA
Management and administration	General administration	Mobile van announcement on COVID-19	Tamale Metro	X	X	X	X	0	15,000	X		TaMA	GHS
Management and administration	General administration	Community education on COVID-19	Tamale Metro	X	X	X	X	0	20,000	X		TaMA	GHS
Management and	General administration	Radio discussion on COVID-19	Tamale Metro	X	X	X	X	40,000	0	X		TaMA	GHS

administration														
Management and administration	General administration	Jingle airing on COVID-19	Tamale Metro	X	X	X	X	20,000	0	X			TaMA	GHS
Infrastructure delivery and management	Public Works Service	Building of ADH Corner	Tamale Metro	X	X	X	X	80,000	0	X			TaMA	GHS
Social services delivery	Health Services	ADH programs pilot in communities	Tamale Metro	X	X	X	X	50,000	0		X		HCA	TaMA
Social services delivery	Health Services	Rehab for drug addicts	Tamale Metro	X	X	X	X	20,000	0	X			TaMA	GHS
Social services delivery	Health Services	Education on drug Abuse	Tamale Metro	X	X	X	X	20,000	0	X			TaMA	GHS
Social services delivery	Health Services	Form DA club	Tamale Metro	X	X	X	X	5,000	0	X			TaMA	GHS
Social services	Health Services	Transport for CHN	Tamale Metro	X	X	X	X	0	8000	X			TaMA	GHS

delivery													
Infrastructure delivery and management	Public Works Service	Rehabilitate Nutrition Centre at Nanton-Zuo	Nanton-Zuo	X	X	X	X		208,212	X		TaMA	GHS
Social services delivery	Health Services	Education on Diseases of Public Health Concern	Tamale Metro	X	X	X	X	50,000	0	X		TaMA	GHS
Social services delivery	Health Services	Education on use of net	Tamale Metro	X	X	X	X	0	10,000		X	GHS/NMCP	TaMA
Social services delivery	Health Services	Education on SMC medicine	Tamale Metro		X	X		0	5000		X	GHS/NMCP	TaMA
Management and administration	General administration	Acquire Mobile Van for Health Activities	Tamale Metro	X	X	X	X	80,000		X		TaMA	
SUB-TOTAL								565,000	78,000				

2022 ANNUAL ACTION PLAN OF NATIONAL DISASTER MANAGEMENT

Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Time Frame (2022)				Cost (GHS)		Program me Status		Implementation Institution / Dep't	
				Q1	Q2	Q3	Q4	GoG	IGF	Ne w	On- goi ng	Lead	Collabora ting
Management and administration	Planning and Coordination	Organize Town Hall meeting on Rainstorm/Tree planting	Metro wide	X	X	X	X	6,600	0	X		NADMO	TaMA, NGOs, ISD, Meteorological Department
Management and administration	Planning and Coordination	Organize Town Hall meeting to sensitize community on flood	Metro wide	X	X	X		3,000	0	X		NADMO	TaMA, NGOs, ISD, Meteorological Department
Management and administration	Planning and Coordination	Organize Meetings with disaster victims, assess and distribute relief	Metro wide	X	X	X	X	38,000	0	X		NADMO	TaMA, Traditional Authorities,

		items											Development Agencies, NGOs
Management and administration	General administration	Quarterly routine education/campaign on fire outbreak by NADMO and Fire Service personal	Metro wide	X	X	X	X	6,000	0	X		NADMO	TaMA, GNFS
Management and administration	General administration	Workshops for NADMO staff in the various zonal area	Metro wide	X		X		4,500	8,000	X		NADMO	TaMA, Donor Support
Management and administration	General administration	Clean-up exercises to mark international disaster reduction days	Metro Wide				X	9,500	0		X	NADMO	TaMA, Religious Bodies, Assembly men, Community

													Members, Traditiona l Authoritie s, GNFS EPA
Management and administration	General administration	Procure stationery	Office	X	X	X	X	8,500	7,000	X		NADMO	TaMA, Stake Holders, Donor Agencies
Management and administration	General administration	Procure power	Office	X	X	X	X	10,000	0	X		NADMO	TaMA, Power Purchase Vendors, VRA/EC G
Management and administration	General administration	Quarterly servicing of official vehicles	Office	X	X	X	X	5,000	0	X		NADMO	TaMA
Management and administration	General administration	Organize quarterly and monthly routine meetings with	Office	X	X	X	X	7,000	2,000	X		NADMO	TaMA

		staff											
Management and administration	General administration	Formation of social media platform for technical advisory committee members	Tamale	X				1,500	0	X		NADMO	TaMA
Management and administration	General administration	Workshop for Disaster Volunteer Groups (DVGs) and staff on volunteer prevention in prone areas			X	X		8,500	0		X	NADMO	TaMA
Management and administration	General administration	Assessment and registration of affected victims			X	X		3,000	0		X	NADMO	TaMA
Management and administration	General administration	Organize community meetings to educate them on the prevention		X	X	X	X	5,500	0		X	NADMO	TaMA

		of COVID-19 pandemic											
Management and administration	General administration	Organize community meetings to educate farmers on pests and diseases			X	X		1,500	0			NADMO	TaMA, DoA
		Miscellaneous		X	X	X	X	2,000.00	2,000	X		NADMO	TaMA
TOTAL								120,100	19,000				

2022 ANNUAL ACTION PLAN OF GES

Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Time Frame (Quarters)				Cost (GHS)			Programme Status		Implementing Inst/Dep't	
				Q1	Q2	Q3	Q4	GoG	IGF	DA CF	New	On-going	Lead	Collaborating
Management and administration	Planning and coordination	Organize my first day at school	Metro wide	X				17,000	0			X	GES	TaMA
Infrastructure delivery and management	Public Works Service	Construct 3-unit school block	Juni	X	X	X	X	500,000	0	300,000		X	GES	TaMA,
Infrastructure delivery and management	Public Works Service	Construct 1No. 3-unit classroom block with office, store and urinal	Dungu-Kukuo	X	X	X	X			40,031		X	GES	TaMA,
Management and administration	General administration	Procure stationary	Metro office	X	X	X	X	1,000	0			X	GES	TaMA,
Management and administration	General administration	Procure Power	Metro office	X	X	X	X	2,000	0			X	GES	TaMA

Management and administration	General administration	Preparation of Compensation budget	All teachers in the metropolises	X	X	X	X	0	0				GES	TaMA,
Management and administration	Planning and coordination	Capacity building workshop for head teachers	Metro wide	X	X	X	X		0			X	GES	NTC
Management and administration	Planning & coordination	Community sensitization on right age enrolment	Metro wide				X	10,000	0			X	GES	UNICEF,
Management and administration	Planning & coordination	Monitoring of schools	Metro wide	X	X	X	X	2,000	0		X		GES	TaMA
Management & administration	General administration	Organize metro mock	Metro wide			X		62,000	0	50,000	X		GES	TaMA
Management and administration	General administration	Inspection of teachers work and promotion	Metro wide	X	X	X	X	4,000	0		X		GES	TaMA

Management and administration	General administration	Organize MEOC meetings	Metro wide	X	X	X	X	10,000	0			X	GES	TaMA
Management & administration	General administration	Establish effective SMCs	Metro wide		X	X	X	20,000	0		X		GES	MOE
Infrastructure delivery and management	Public Works Service	Provision of dual desks to schools	Metro wide	X	X	X	X	10,000	0		X		GES	TaMA
Management and administration	Legislative Oversight	Conduct payroll audit in schools	Metro wide	X	X	X	X	1,000				X	GES	MOE
Management and administration	General administration	Organize School Performance Appraisal Meetings (SPAM)	Metro wide	X	X	X	X	10,000	0			X	GES	MoEYS, TaMA
SUB-TOTAL								641,000	0	0				

2022 CENTRAL ADMINISTRATION ANNUAL ACTION PLAN

Programme (PBB)	Sub-programme (PBB)	Broad activities	Location	Time frame				Cost			Programme status		Implementing institution	
				Q1	Q2	Q3	Q4	GoG	IGF	DACF	New	On-going	Lead	collaborating
Management and administration	General administration	Organise Management Meetings	TaMA	X	X	X	X	0	1,000	0		X	Central administration	Unit heads
Management and administration	General administration	Ensure effective and efficient running of the Metro Assembly	TaMA	X	X	X	X	0	50,000	650,000		X	Central administration	Dep't/Unit heads
Budget and finance	Revenue mobilization and management	Build capacity for improved revenue	TaMA		X			0	10,000	0		X	Finance	Central Admin, Budget, RCC, F&A & Revenue Sub-com
Budget and finance	Revenue mobilization and management	Conduct revenue mobilization	Metro wide	X	X	X	X	0	15,000	0		X	Finance	Central Admin, Budget, RCC, F&A

	t	exercises												& Revenue Sub-com
Budget and finance	Revenue mobilization and management	Organizing community interface on revenue generation	Metro wide		X			0	15,000	0		X	Finance	Central Admin, Budget, RCC, F&A & Revenue Sub-com
Budget and finance	Budgeting and Rating	Organize Mid-Year and Annual Review meetings	TaMA			X	X	0	30,000	20,000		X	Budget	Central Admin, MPCU, F&A & Revenue Sub-com
Budget and finance	Budgeting and Rating	Organize fee fixing resolution	TaMA	X	X	X	X	0	15,000	0			Budget	Central Admin, F&A & Revenue Sub-com
Budget and finance	Budgeting and Rating	Procure logistics and office equipments		X	X	X	X	12,000			20,000	X	Budget	Central Admin, Procurement

Budget and finance	Budgeting and Rating	Procure printing materials and stationery		X	X	X	X	2,000				X	Budget	Central Admin, Procurement
Management and administration	Planning and coordination	Organize MPCU meetings	TaMA	X	X	X	X	0	0	10,000	25,000	X	MPCU	Central Admin
Management and administration	Planning and coordination	Organize town hall meetings	TaMA		X	X	X	0	0	0	25,000	X	MPCU	Central Admin, Dep'ts
Management and administration	Planning and coordination	Monitor and evaluate projects and programmes	Metro wide	X	X	X	X	0	0	15,000		X	MPCU	Central Admin, Dep'ts
Management and administration	Planning and coordination	Prepare Composite Annual Action Plans & budget	Metro wide			X	X	0	25,000	25,000		X	MPCU	Central Admin, Budget, RCC, F&A & Revenue Sub-com
Management and	Legislative oversight	Hold all Sub-committee	TaMA	X	X	X	X	0	150,000	85,000		X	Central Admin	HODs,

administration		meetings/Aut hority and General Assembly meetings												
Budget and finance	Finance and Audit Operations	Organize Internal Audit quarterly monitoring and post-audit work	TaMA	X	X	X	X	0	5,000	0		X	IAU	administrat ion
Budget and finance	Finance and Audit Operations	Carry out social accountability audit	TaMA	X	X	X	X	0	3,000	0		X	IAU	Central administrat ion
Budget and finance	Finance and Audit Operations	Organize audit committee meetings	TaMA	X	X	X	X	0	24,000	0		X	Finance Departmen t	Audit Committee, Central administrat ion
Management and administration	General administrati on	Procure internet bundles	TaMA	X	X	X	X	0	25,000	0		X	Procureme nt	Central admin
Management	Planning	Procure 1No.	TaMA	X				0	20,000	20,000	X		MPCU	Procureme

and administration	and coordination	motorbike for MPCU												nt, Entity Tender Committee
Management and administration	Planning and coordination	Procure 2No. laptops for MPCU	TaMA	X				0	13,000		X		MPCU	Procurement, Entity Tender Committee
Management and administration	Planning and coordination	Procure 1No. tablet for MPCU	TaMA	X				0	3,000	0	X		MPCU	Procurement, Entity Tender Committee
Budget and finance	Budget and rating	Organise budget preparation meetings	TaMA		X			0	10,000	0		X	Budget Unit	Budget Committee
Infrastructure delivery and management	Public Works Service	Renovate District Court	Tamale	X	X	X	X	0	0	124,836	X		TaMA	Works, ETC, Central administration, Procurement
Infrastructure delivery and	Public Works	Construct 1No. District	Wamale	X	X	X	X			571,461	X		TaMA	Works, ETC,

management	Service	Police Station												Central administration, Procurement
Infrastructure delivery and management	Public Works Service	Acquisition of Assembly lands	Metro wide	X	X	X	X			50,000	X		TaMA	Works, ETC, Central administration, Procurement
Infrastructure delivery and management	Public Works Service	Construct MCE's residence	Tamale	X	X	X	X	0	0	200,000	X		TaMA	Works, ETC, Central administration, Procurement
Infrastructure delivery and management	Public Works Service	Procure bulbs for replacement	Metro wide			X	X	0	5,000	0		X	TaMA	NRCC, Suppliers
Infrastructure delivery and management	Public Works Service	Extent electricity to other parts of	Rural Tamale	X	X	X	X	0	10,000	10,000		X	TaMA	NRCC, Contractor, DDF

		the Metropolis												Secretariat
Infrastructure delivery and management	Public Works Service	Pay electricity bills	Tamale	X	X	X	X	0	150,000	0		X	TaMA	Departments
Management and administration	General administration	Train staff on administrative procedures	Auditorium	X				0	0	14,520		X	HRD	Central Admin
Management and administration	General administration	Organise refresher training on occupational health and safety	Auditorium	X				0	0	13,680		X	HRD	Central Admin
Management and administration	General administration	Train staff on electronic record keeping	Auditorium		X			0	0	12,840		X	HRD	Central Admin
Management and administration	General administration	Train Audit Unit Staff on Computer aided auditing techniques	Auditorium		X			0	0	16,350		X	HRD	Central Admin

Management and administration	General administration	Organise refresher training on appraisal instrument	Auditorium			X		0	0	12,860		X	HRD	Central Admin
Management and administration	General administration	Train staff of Statistics Dep't & Planning Unit on Data collection & analysis	Auditorium			X		0	4,650	0		X	HRD	Central Admin
Management and administration	General administration	Train all staff on Local Government protocols	Auditorium			X		0	2,639	0		X	HRD	Central Admin
Management and administration	General administration	Train revenue staff on revenue collection techniques	Auditorium				X	0	2,840	0		X	HRD	Central Admin
Management and administration	General administration	Ensure regular employee compensation	Tamale	X	X	X	X	836				X	HRD	Central Admin

		for quality service delivery												
Management and administration	General administration	Regular monitoring of performance of TaMA staff	Tamale	X	X	X	X	600				X	HRD	Central Admin
Management and administration	General administration	Prepare inputs (New entrants, Promotion, Up-grading, and Conversion)	Auditorium	X	X	X	X	1,840	1,640	0		X	HRD	Central Admin
Management and administration	General administration	Organize quarterly staff meetings	Tamale	X	X	X	X	822				X	HRD	Central Admin
Management and administration	General administration	Procure office laptop to facilitate	Tamale	X				6,500				X	HRD	Central Admin

		service delivery												
Management and administration	General administration	Regular monitoring of staff attendance to prevent frequent lateness and absenteeism	Tamale	X	X	X	X	600				X	HRD	Central Admin
Management and administration	General administration	Train staff in advance computer	Auditorium	X			X	0	3,540	0		X	HRD	Central Admin
Management and administration	General administration	Manage HRMIS database (Daily/Weekly backups) and burning of same to the OHLGS	Auditorium	X			X	0	640	0		X	HRD	Central Admin
Management and	General administration	Organise training on Proposal and	Auditorium			X		0	6,840	0		X	HRD	Central Admin

administration	on	Reports Writing												
Management and administration	General administration	Carryout salary administration (Validation and Reporting)	Auditorium			X		0	1,440	0		X	HRD	Central Admin
Management and administration	General administration	Support staff to undergo CPA/DPA training	Auditorium				X	0	8,640	0		X	HRD	Central Admin
Management and administration	General administration	Purchase office cabinets	HR Dep't	X				0	1,200	0		X	HRD	Central Admin
Management and administration	General administration	Purchase of toner cartridge	HR Dep't	X				0	520	0		X	HRD	Central Admin
Management and administration	General administration	Purchase turbo net, scanner and back up drive	HR Dep't	X				2,302	799	0		X	HRD	Central Admin
Management and	General administration	Purchase a	HR Dep't	X				0	5,400	0		X	HRD	Central

administration	on	photocopier												Admin
Management and administration	General administration	Procure CD-ROM for HRMIS	Auditorium	X				0	138	0		X	HRD	Central Admin
Management and administration	General administration	Procure Attendance Books	HR Dep't	X				0	120	0		X	HRD	Central Admin
Management and administration	General administration	Procure Log books for HRMIS	HR Dep't	X				0	240	0		X	HRD	Central Admin
Management and administration	General administration	Procure office stationery	Stats office	X				2,000	1,900	0	X		Statistical office	Central Admin
Management and administration	General administration	Update database of facilities e.g. hotels, fuel stations etc.	Metro wide	X				3,200	3,450	0		X	Statistical office	Central Admin
Management and administration	General administration	Undertake monthly market reading on selected items	Metro wide	X				1,000	960	0	X		Statistical office	Central Admin

Management and administration	General administration	Develop database on health facilities	Metro wide	X				3,100	3,450	0	X		Statistical office	Central Admin
Management and administration	General administration	Develop data hub for TaMA and for all registered farmers	Metro wide	X				500	400	0	X		Statistical office	Central Admin
Management and administration	General administration	Coding and analyzing collected data for Planning, Budgeting and revenue mobilization	Tamale	X				200	200	0	X		Statistical office	Central Admin
Management and administration	General administration	Disseminate and discuss the outcome of data	Tamale	X				3,500	3,600	0	X		Statistical office	Central Admin
Management and administration	General administration	Procure office furniture	Tamale	X				0	0	3,000	X		Statistical office	Central Admin
SUB-TOTAL								13,500	675,746	1,028,0				

										85.6				
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2022 ANNUAL ACTION PLAN (PHYSICAL PLANNING)

Programme (PBB)	Sub-programme (PBB)	Broad activities	Location	Time frame (Quarters)				Cost (GHS)			Programme status		Implementing Inst/Dep't)	
				Q1	Q2	Q3	Q4	GoG	IGF	Others	New	On-going	Lead	Collaborating
Infrastructure delivery and management	Physical and Spatial Planning Development	Prepare Spatial Development Framework (SDF)	Metro wide	X	X	X		0	0	200,000	X		PPD	TaMA
Infrastructure delivery and management	Physical and Spatial Planning Development	Conduct facility mapping	Metro wide			X	X	0	0	35,000			PPD	TaMA
Infrastructure delivery and management	Physical and Spatial Planning Development	Conduct sensitization exercise on the need to acquire building permit	Metro wide					5,000	0	0	X		PPD	TaMA

Infrastructure delivery and management	Physical and Spatial Planning Development	Conduct sensitization exercise on plan preparation for the traditional authority	Metro wide	X				5,000	0	0	X		PPD	TaMA
Infrastructure delivery and management	Physical and Spatial Planning Development	Conduct training on building inspection	Building inspectorate unit		X			3,282	0	0	X		PPD	TaMA
Infrastructure delivery and management	Physical and Spatial Planning Development	Organize SPC meetings	PPD	X	X	X	X	0	36,000	0		X	PPD	TaMA
Infrastructure delivery and management	Physical and Spatial Planning Development	Organize TSP meetings	PPD	X	X	X	X	0	36,000	0		X	PPD	TaMA
SUB-TOTAL								13,282	72,000	235,000				